

**Solomon Islands Extractive
Industries Transparency Initiative (SI-EITI)
Work Plan 2012-2014**

Activity/Component	Action Required	Milestone	Expected Outcome	Responsible Entity	Budget	
					SIG (US\$)	MDTF (US\$)
OBJECTIVE 1: SOLOMON ISLANDS ENDORSES AND ENTERS INTO EITI CANDIDACY					NA	NA
Endorsement	1. Solomon Islands Cabinet considers and approves EITI endorsement and implementation.	Cabinet approves endorsement of EITI June 2011	Demonstrated commitment to EITI by Solomon Islands Government (SIG)	Prime Minister's Office, Ministry of Finance and Treasury-Economic Reform Unit, Ministry of Mines and Energy (MME)		
	2. Solomon Islands Government (SIG) issues unequivocal public statement of its intention to implement the EITI and work with stakeholders.	Minister of Finance & Treasury issued public statement in Honiara and Dili August 2011	EITI publicly endorsed and commitment made to work with all stakeholders by Minister of Finance and Treasury	Minister of Finance and Treasury (MoFT)		
	3. Senior SIG official appointed to lead EITI implementation in Solomon Islands.	Appointment announced at Mining Forum , Honiara, August 2011	Minister of Finance and Treasury publically announces his role as champion of SI-EITI and bring strategic guidance and coordinating to the EITI process.	Minister of Finance and Treasury (MoFT)		
	4. The Minister of Finance invites EITI stakeholders to form SI-EITI Multi-Stakeholder Group (SIEINSG).	January 2012	SI-EITI Multi-Stakeholder Group (SIEINSG) formed during EITI Multi-stakeholder Workshop 26-27, January Honiara, Solomon Islands.	Ministry of Finance and Treasury with support from World Bank and British High Commission.		
	5. SIEINSG prepares, consults, and approves SI-EITI work plan.	May 2012	SIEINSG EITI work plan drafted, consulted and finalized.	SIEINSG		

Activity/Component	Action Required	Milestone	Expected Outcome	Responsible Entity	Budget	
					SIG (US\$)	MDTF (US\$)
OBJECTIVE 2: ESTABLISH SOLOMON ISLANDS EITI NATIONAL SECRETARIAT					24950	51850
Institutional Formation	Secure office space at Ministry of Finance and Treasury for SI-EITI Secretariat; Prepare ToR and appoint staff: National Coordinator, Finance Officer and communications Officers; Select and procure office equipment and finalized: 3 laptops, , 1 printer/copier/scanner, stationeries.	August/December 2012	EITI National Secretariat established and functioning. SI-EITI work plan effectively managed and implementation.	SIEINSG SI-EITI Secretariat MoFT Ministry of Mines and Energy (MME)		
	Propose and/or enact where required, changes in Solomon Islands mining and taxation laws to enable government and industry full participation in EITI implementation and reporting process. Establish MoU or letters of agreement /comfort letters between parties where required.	January 2013	Legal barriers to EITI implementation removed.	EITI Secretariat SIEINSG Ministry of Mines and Energy (MME) Ministry of Justice/Attorney General's Office Auditor General's Office		
	Prepare formal grant proposal to EITI Multi-Donor Trust Fund (MDTF). Approach bilateral and multilateral donors for additional support. Ensure government capacity to deliver on financial commitment to SI-EITI.	May / July 2012	Timely and effective implementation, monitoring and validation of the SI – EITI Work Plan. Government of Solomon Islands secures national budget resources to establish National EITI Secretariat.	Economic Reform Unit (ERU)Ministry of Finance and Treasury & SIEINSG & Ministry of Mines and Energy.		
	Design, Establish and Maintain SI-EITI Website	February 2013	Transparent and accessible provision of information on EITI implementation progress and promotion of extractive sector activities and issues in Solomon Islands.	EITI National Secretariat & SIEINSG		

Activity/Component	Action Required	Milestone	Expected Outcome	Responsible Entity	Budget	
					SIG (US\$)	MDTF (US\$)
OBJECTIVE 3: BUILD SI-EITI STAKHOLDER CAPACITY TO IMPLMENT AND MONITOR EITI						150000
Consultations and Capacity Building	Organize EITI Study Tour for 3 SIEINSG representatives to work with a selected EITI implementing country National Secretariats	January/March 2013	Informed, dedicated and cohesive implementation of SI-EITI program.	EITI National Secretariat & SIEINSG		
	Organize dedicated training, workshop for SI-EITI National Secretariat staff and SIEINSG on EITI implementation, monitoring and reporting. Transferring lessons from study tour participants.	March 2013	Informed, dedicated and cohesive implementation of SI-EITI program.	EITI National Secretariat & SIEINSG		
	Organize dedicated workshops for SIG regulatory, oversight and tax administration agencies on EITI implementation, monitoring, reporting and validation.	April 2013	Informed, dedicated and cohesive implementation of SI-EITI program.	EITI National Secretariat & SIEINSG		
	Organize capacity assessments of Civil Society groups to effectively participate in the EITI process in Solomon Islands.	August 2012 – January 2013	Solomon Islands Civil Society organizations perform effective accountability function. EITI process effectively implemented and monitored.	EITI National Secretariat & SIEINSG		
	Organize training, workshops for Civil Society umbrella group to enable training of trainers on all aspects of EITI implementation, monitoring and reporting nationally and provincially.	August 2012 – January 2013	Informed, dedicated and cohesive implementation of SI-EITI program.	EITI National Secretariat & SIEINSG		
	Organize training and workshops for Extractive Industries (EI) on EITI implementation, and reporting.	May 2013	Extractive Industries (investors) understand benefits of EITI technical aspects of EITI reporting.	EITI National Secretariat & SIEINSG		

Activity/Component	Action Required	Milestone	Expected Outcome	Responsible Entity	Budget	
					SIG (US\$)	MDTF (US\$)
OBJECTIVE 4: AUDIT / RECONCILE AND REPORT ON REVENUE FLOWS BETWEEN SIG AND EXTRACTIVE INDUSTRY						143500
Reporting and Reconciliation	In coordination with Mines Ministry and Minister of Finance and Treasury EITI National Secretariat drafts, consults, and finalize EITI Reporting Template with SIEINSG.	January 2013	SI-EITI Reporting Template designed, consulted and finalized.	SI-EITI National Secretariat & SIEINSG		
	EITI National Secretariat drafts, consults, and finalizes ToR for Reconciler. Appoint Reconciler.	March 2013	Reconciler Appointed and engaged.	SI-EITI National Secretariat & SIEINSG		
	Prepare and disseminate 1st Solomon Islands National EITI Report	December 2013	EITI Report, drafted, consulted, finalized and disseminated in an accessible and comprehensible manner.	SI-EITI National Secretariat & SIEINSG		
	Address recommendations / issues presented in National EITI Report. .	May 2014	Revenue transparency and accountability in Solomon Islands Extractive sector improved.	SI-EITI National Secretariat & SIEINSG in Consultation with relevant parties		
	Prepare and disseminate 2nd Solomon Islands National EITI Report	December 2014	Revenue transparency and accountability in Solomon Islands Extractive sector improved.	SI-EITI National Secretariat & SIEINSG		

Activity/Component	Action Required	Milestone	Expected Outcome	Responsible Entity	Budget	
					SIG (US\$)	MDTF (US\$)
OBJECTIVE 5: COMMUNICATE, BUILD KNOWLEDGE AND ENGAGE CITIZENS IN SI EITI PROGRAM						52400
Communication and Outreach	Organize EITI workshops in selected provinces in Solomon Islands. Translate presentations into local language.	August 2012/ August 2013	Informed and educated citizens on EITI are engaged in public review, dialogue and debate on revenue transparency in Solomon Islands extractive sector.	SI-EITI National Secretariat & SIEINSG		
	EITI Media Campaign through Radio Spots, TV Ads, SMS Broadcast, SI EITI Pamphlets, Local Theater, Billboards, Short story cartoon books explaining EITI transparency and accountability principles in local language.	January 2013 onwards.	Informed and educated citizens on EITI are engaged in public review, dialogue and debate on revenue transparency in Solomon Islands extractive sector.	SI-EITI National Secretariat & SIEINSG		
	Organize EITI National Conference on 1 st EITI National Report.	January 2014	Informed and educated citizens on EITI are engaged in public review, dialogue and debate on revenue transparency in Solomon Islands extractive sector.	- SIEINSG -SI-EITI Secretariat		

Activity/Component	Action Required	Milestone	Expected Outcome	Responsible Entity	Budget	
					SIG (US\$)	MDTF (US\$)
OBJECTIVE 6: VALIDATE IMPLEMENTATION AND PROGRESS OF SOLOMON ISLANDS EITI PROGRAM					100000	
Validation	Prepare ToR and appoint an independent Validator to evaluate the progress of SI-EITI implementation.		Solomon Islands EITI Program Validated.	SI-EITI Secretariat SIEINSG EITI International Secretariat		
	Publication and dissemination of EITI validation report in hard copy and electronically.		Validation report publicly available and disseminated	SI-EITI Secretariat & SIEINSG		
	Respond to validator's assessment and recommendations.		Improved understanding and implementation of EITI in Solomon Islands.	SI-EITI Secretariat & SIEINSG and relevant parties.		
SUB -TOTAL					124950	397750
TOTAL					522700	

